



In-Hospital Volunteers Tutorial

Adding a Therapy Animal to Your Profile

go to your volunteer Dashboard...

pch.samaritan.com

Login



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A screenshot of a YouTube video player. The video title is "Which Program is right for you". The video content shows a grid of four program options: "In-Hospital Volunteer" (blue box), "Community Volunteer" (red box), "Summer Program for College Students" (purple box), and "Family Advisory Councils" (teal box). Each option has a corresponding image above it. The video player interface includes a play button, a progress bar at 0:00 / 2:27, and standard YouTube controls like "Watch later", "Share", and "1/2".

Your Dashboard should look similar –
if you're an active in-hospital animal-assisted therapy team volunteer...



Hello, Mary Lou 
 Dashboard Logout



Mary Lou Jennings

You have logged **0 hours** total since first starting on Wednesday, October 9th 2019.

[more](#)

- [Edit Profile](#)
- [Therapy Animal](#)
- [Your Groups](#)
- [Attachments](#)
- [Volunteer Knowledge Library](#)


Click




Annual Compliance Dashboard

Your Vaccinations and Trainings are current.
Your Vaccinations and Trainings are current.

Flu Vax Expiration:	12/01/2020 
PPD Expiration:	05/31/2020 
Working with Hospitalized Children Training:	01/31/2021 
Annual Policy Review and Agreements:	01/31/2021 
Volunteer ID:	1000551

Search 

Log Books 

My Placed Opportunities

[Calendar](#) | [List](#)

 Upcoming Schedule

[View Schedule](#)

No upcoming schedule shifts. [View your full schedule](#)



AAT Dog/Cat/Bunny Phoenix Children's Hospital Main Campus

You've been placed with this opportunity.

[see details](#)

https://pch.samaritan.com/custom/527/#family_members

Volunteers | Phoenix Childr... x

PHOENIX CHILDREN'S

Hello, Mary Lou

Dashboard Logout

Jennings Family [change](#)

New Member

CRICKET Jennings [Edit](#) [Assignments](#)

Pet ID: 19501

Mary Lou Jennings

You have logged **0 hours** total since first starting on Wednesday, October 9th 2019. [more](#)

[Edit Profile](#)

[Therapy Animal](#)

[Your Groups](#)

[Attachments](#)

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Type here to search

5:05 PM 4/13/2020

then Click *New Member*

Therapy Animal Information

*= required information

* First Name	* Last Name
<input type="text" value="DAISY"/>	<input type="text" value="Jones"/>
* Date of Birth	Gender
<input type="text" value=""/> <small>This field is required</small>	<input type="text" value=""/>
* Annual Exam	* Animal Annual Exam Expiration
<input type="text" value="Not uploaded"/> <input type="button" value="Upload"/>	<input type="text" value=""/> <small>This field is required</small>
* Leptospirosis	* Lepto Vaccination Expiration
<input type="text" value="Not uploaded"/> <input type="button" value="Upload"/>	<input type="text" value=""/> <small>This field is required</small>
* DHPP	* DHPP Vaccination Expiration
<input type="text" value="Not uploaded"/> <input type="button" value="Upload"/>	<input type="text" value=""/> <small>This field is required</small>
* Rabies	* Rabies Vaccination Expiration
<input type="text" value="Not uploaded"/> <input type="button" value="Upload"/>	<input type="text" value=""/> <small>This field is required</small>
* Registration	* Registration Expiration
<input type="text" value="Not uploaded"/> <input type="button" value="Upload"/>	<input type="text" value=""/> <small>This field is required</small>

To upload animal records click **Upload**

After clicking **Upload** you'll see the following...


No file chosen
Allowed File Types: doc, docx, jpg, jpeg, png, gif, otf, pdf
Max Size: 3mb

Click **Choose File**, navigate to the document (or picture, pdf, etc.) on your computer and click **Upload File**.











Save Member

Therapy Animal Information

* First Name * Last Name

* Date of Birth  Gender

This field is required

* Annual Exam <input type="text" value="Not uploaded"/>  Upload	* Animal Annual Exam Expiration <input type="text"/> 
* Leptospirosis <input type="text" value="Not uploaded"/>  Upload	* Lepto Vaccination Expiration <input type="text"/> 
* DHPP <input type="text" value="Not uploaded"/>  Upload	* DHPP Vaccination Expiration <input type="text"/> 
* Rabies <input type="text" value="Not uploaded"/>  Upload	* Rabies Vaccination Expiration <input type="text"/> 
* Registration <input type="text" value="Not uploaded"/>  Upload	* Registration Expiration <input type="text"/> 

This field is required

- You must upload a supporting document for each Upload field.
- If all required information is on the same supporting document you can upload that document to each Upload field.

Be sure to add the expiration dates for each

then Click Save



You can edit/update your animal's profile at any time by returning to **Therapy Animal Information** and clicking **Edit**

Therapy Animal Information

CRICKET Jennings

Pet ID: 19501

Edit

Assignments ▶

Thanks!



For learning!